

**GREENWOOD GARDENS**

274 Old Short Hills Road  
Short Hills, New Jersey 07078

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[www.greenwoodgardens.org](http://www.greenwoodgardens.org)

## **JOB DESCRIPTION**

### **SEASONAL GARDENER**

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Greenwood Gardens, a nonprofit public garden and historic site, is seeking a Seasonal Gardener.

#### **OVERVIEW**

Greenwood Gardens is a public garden, a 28-acre former private estate incorporated as a non-profit organization in 2003 and accessible to the public since 2013. Greenwood is an enchanted hideaway, graced with terraced gardens, woodlands, meadows, grottoes, fountains, Arts and Crafts follies, and winding paths. Since undertaking capital projects in 2019 and 2020 in which we added substantial parking capacity; renovated the core portion of the historic garden, including two water features and major portions of the landscape; and now, in the midst of renovating the Cascade water feature which will represent the completion of all the garden projects in our strategic plan, Greenwood's potential for continued growth calls for increased expertise and attention to be directed toward horticulture as a means of attracting new visitors, members, donors, and volunteers who ensure our ability to carry out and sustain our mission.

The Seasonal Gardener will report to the Head of Horticulture and be an integral part of the Horticulture team. The Seasonal Gardener will participate in the establishment and maintenance of new perennial and shrub borders, rain garden and other newly planted areas undergoing restoration. The Seasonal Gardener will be expected to work with volunteers and help with occasional events. Greenwood is a small organization – a highly positive attitude and unrelenting work ethic are essential.

#### **RESPONSIBILITIES**

- Perform horticultural tasks such as planting, weeding, mulching, pruning, and watering of display beds.
- The Seasonal Gardener will work under the supervision of the Head of Horticulture and assist gardeners as needed.

#### **QUALIFICATIONS**

- One to two years of experience performing garden work in a public garden or other fine gardening work
- Formal horticultural training preferred
- Familiarity with local and ornamental plant species and keen plant identification skills a must
- Ability to properly use shovels, rakes, digging forks, weed wrenches, hand shears, and loppers to complete assigned tasks

- Ability to follow instructions and to take initiative; ability to work independently as well as part of a team.
- Experience operating power equipment such as power garden vehicles, lawn mowers, weed trimmers and blowers a plus.
- Must be physically fit and able to lift at least 50lbs.
- Must possess a valid driver's license.

### **HOURS AND COMPENSATION**

Compensation: Salary ranges \$25-28 per hour based on experience. 37.5 hours per week. Start ASAP.  
Potential to develop into permanent Gardener's position.

### **TO APPLY**

Send a cover letter or a short statement outlining professional objectives and a resume to:  
sonia@greenwoodgardens.org with the header 'Seasonal Gardener'.